

CHIKAMING TOWNSHIP PARK BOARD
Minutes of the January 24, 2011 Board Meeting

Approved February 28, 2011

Chairperson Sims called the meeting to order at 6:30 pm

Board Members present: Bernie Abendshein, Dan Buckenmeyer, Joanne Sims, Rich Sullivan and George Swanson, Brad Williamson.

Board Members absent: Ruth Magdzinski

Approval of Agenda: Williamson moved for approval, supported by Swanson. Motion carried unanimously.

Approval of Past Meeting Minutes: (December 16, 2010 Meeting)

- Swanson moved to approve, supported by Sullivan. Motion carried unanimously.

Correspondence:

- None

Treasurer's Report:

- Williamson provided a treasurer's report as well as a summary of expenses for the Ice Rink Installation and Setup: Approximately \$7K expenditure on the rink itself, but issues with setup and repairs took the total expense of the installation to approximately \$14K.

Old Business:

CTP&P

- Sign replaced
- Cross Country Ski Trails being maintained by Williamson, and are being utilized by skiers

Harbert Community Park

- Discussed Master Plan created by Pam Blough
- Discussed approval of Shore of Plenty Farmer's Market to occur Saturdays this year
- Skating Rink – after setup difficulties it has been enthusiastically received and utilized by the community
- Small Dog Fencing – will be realigned to reduce footprint in the Spring.

Beaches:

- Cherry Beach – Buckenmeyer updated Board on pending revisions to ADA Enhancement plans from Merritt Engineering. Sims provided photos and suggested potential to emulate layout of Lincoln Township Beach Boardwalk.
- Pier Street – Repair to Overlook footings complete

Other:

- Three Oaks Road Property – Buckenmeyer noted activity pending re: sale of surplus property.
- Trail Brochures – Swanson provided update on desire to create a consistent look/brand for brochures with pending reprint.

New Business:

- Conservation District has tree seedlings available for critical dune areas – determined that none were needed.
- Job Description for potential shared “Handyman” position with Township: Discussed needs.
- 2011 Maintenance & Management Contracts:
 - TKD – 2 year contract proposal shared with the board: Buckenmeyer moved to accept and approve, Abendshein supported with unanimous consent.
 - Kirk – monthly contract proposal shared with the board: Buckenmeyer moved to accept and approve, Abendshein supported with unanimous consent.
 - Invoice for several 2010/2011 maintenance functions carried out by Williamson totaling \$900 shared with the board: Buckenmeyer moved to approve/pay, Swanson supported with unanimous consent.
- 2011 Budget: Treasurer Williamson provided a detailed overview of the proposed 2011 Budget and corresponding request to the Township totaling \$75K. Following discussion, Buckenmeyer moved to accept/approve, Abendshein supported with unanimous consent.
- MNRTF Update: Buckenmeyer provided an update on the negotiations regarding potential acquisition of the Glavin Property via an MNRTF Grant, explaining that new information regarding timelines has indicated that the Grant process will take as long as 24 months before any action can be taken on the land purchase. This and other factors brought Buckenmeyer to recommend that the Board table any further discussion or action on the proposed purchase and Grant submission. Board agreed to this recommendation.
- Hike & Bike Update: Sims provided an update, noting that the Red Arrow Highway Transportation Study was not approved by the Pokagon Fund.
- Five-Year Plan: Buckenmeyer informed the Board that, following a review of the 5-Year plan with the Southwest Michigan Planning Commission, it was discovered that one remaining element was required prior to submission. That final piece, a formal resolution from the Township Board adopting the Plan, will be obtained at their February 10 regular meeting.

Announcements: None

Public Comments: None

Next Scheduled Meeting: February 28, 2011 @ 7p.m.

Adjournment: Swanson moved to adjourn, supported by Buckenmeyer with unanimous consent.

Recorded by:
Dan Buckenmeyer
Park Board Secretary