

CHIKAMING TOWNSHIP PARK BOARD

Minutes of the May 23, 2011 Board Meeting

Approved

Chairman Williamson called the meeting to order at 7:00 pm

Board members present: Bernie Abendshein, Dan Buckenmeyer, Ruth Magdzinski, Joanne Sims, Richard Sullivan, Brad Williamson

Board members absent: George Swanson

Approval of Agenda: Sims moved for approval, supported by Abendshein. Motion carried unanimously.

Approval of past minutes: Buckenmeyer moved for approval, supported by Sims. Motion carried unanimously.

Correspondence: Letter of thank you received from resident regarding beach signs. Letter of proposal received from Arnt asphalt in regards to installation of two tennis courts at a cost of \$77,250.00. Letter received in regards to who has responsibility for a tree on the Berrien access, is it BCRC or AEP easement? Williamson to follow up and resolve.

Treasurer's Report: Williamson provided expenditure report for period of 4/1/2011 to 4/30/2011. YTD actual \$3,124.74; Unencumbered balance \$71,857.26. Williamson mentioned some yet to be received expenses including supplies for repair of shelter at Cherry Beach.

Old Business:

A. General

1. **Website status:** Site is online and user friendly. Board members are encouraged to write articles, submit pictures, etc.
2. **Trail brochures:** No new updates
3. **To Do list for this year:** Water turned on. Website will include work order tickets to keep us updated on jobs needing attention in the future.
4. **Input to Township Board on Pokagon fund:** Brad will submit list of ideas to Wayne Warner

B. Beaches

1. **General :** All beach/lake access signs completed and installed by Buckenmeyer. Clean up by Krieger completed.
2. **Townline:** Bottom step currently high due to erosion. Miller beach has similar problem.

3. **Cherry:** Williamson to get quote on removal of cyclone fencing. Buckenmeyer to get quote on split rail fencing. **Moved by Sims supported by Buckenmeyer to authorize spending not to exceed \$7,500.00 for split rail fencing. Motion passed unanimously.** Parking passes completed and available at township offices. Greeter hired (Steve Snyder) for Cherry Beach. Greeter shelter repair to be completed for Memorial Day weekend by Sullivan. Williamson briefed us on clean up of Cherry beach.

C. Lake Accesses

1. **General:** Sims reported on clean up by Krieger
2. **Berrien:** Tree removal status update from Williamson.

D. Parks

1. **General:** Williamson updated on uniform split rail fencing for all of our parks. Water has been turned on at CTPP and HCP.
2. **CTP&P:** Looking at four areas for future mowing/trails. Magdzinski currently unlocking gate but will have other helpers. Sims shared potential ADA compatible drinking fountains but will do more research. Williamson will be contacting a man in regards to repair of pavilion damage. Williamson reported that dam inspections are on schedule. Sims reported that there will be no prairie mowing this year. Abendshein updated board on trash removal from laydown area and the asphalt trail patching.
3. **Harbert Road Preserve:** Boulders are planned for blocking ORV/ATV access on trails. Trail marker progress will resume after flooding subsides. **Moved by Sims supported by Buckenmeyer to purchase signs for both Harbert Road Preserve and CTP&P not to exceed the amount of \$4,000.00. Motion passed unanimously.** This includes double sided signs, welcome signs, entry signs, trail signs, info signs, and trail marker signs.
4. **Harbert Community Park:** RV Garden club would like to spruce up HCP with our blessings. Abendshein updated on dog park, gate latch, and sign and dispenser installation. Williamson to talk with Oldenburg in regards to dam overflow/lake level control device. Sims will follow up on railroad contact in regards to right of way. Williams will follow up on removal of blue barrel currently in pond area.

New Business: Discussed beach improvement and upgrade plans. Williamson to contact person to do weed whacking at park entrances perhaps once per month or as needed. Discussed aerator system for cleaning lake and pond. Williamson discussed the feasibility of identifying trail markers and 911 emergency service personnel being able to easily find caller in need. Sullivan assigned task of writing letter of acceptance of bid from Kirk Schrader .

Adjournment: Moved by Buckenmeyer supported by Abendshein to adjourn at 9:13 pm. Motion passed unanimously.

Next scheduled meeting is June 27, 2011

Recorded by Rich Sullivan, Park Board Secretary