



Chikaming Township Park Board Meeting, Monday, February 1, 2019	
<p>Chikaming Township Park Board Approved Minutes - Regular Meeting</p> <p>Monday, February 1, 2019 6:30 p.m. Chikaming Township Hall 13535 Red Arrow Hwy Harbert, MI 49115</p>	
MINUTES	INDEX to MINUTES
<p>The meeting was called to order at 6:37 p.m.</p> <p>Members present: Jill Underhill, Deborah Hall-Kayler, Shelly Taylor and Janet Schrader were present. Joseph Reed, Arthur Anderson, and Kathy Sellers were absent.</p>	<p>Call to Order</p> <p>Roll Call</p>
<p>Approval of the meeting's agenda.</p> <p>Hall commented that she appreciates the members attending the meeting on a Friday. She added that she feels the board completed much in the past year and hopes they can continue to do so.</p> <p>Moved by Hall, seconded by Underhill, to approve the meeting agenda. CARRIED</p>	AGENDA APPROVED
<p>Motion to approve preceding December meeting minutes.</p> <p>Hall corrected that on page two "Par" should be revised to "Pat."</p> <p>Taylor asked that the Miller beach report be changed to "Hall" had nothing new to report.</p> <p>Moved by Schrader, seconded by Taylor, to approve the minutes of the December regular meeting. CARRIED</p>	<p>MOTION TO APPROVE MINUTES</p> <p>MINUTES APPROVED</p>
<p>Hall reported that at the end of January, after the grant amount was removed, \$38,548.88 remains in the budget until the end of the year.</p> <p>Moved by Hall, seconded by Schrader, to line item change some funds within the 2018/ 2019 budget in order to better reflect the budget. The following items were adjusted: \$8,500 from line item 940 to park construction, \$1,500 to line item 710 for beach security, \$4,000 into beach construction account 491, and then \$3,000 into 940 for signage. CARRIED</p> <p>Hall stated that, after a conversation with the supervisor, the budget committee was asked to revise the proposed budget. She explained that</p>	Treasurer's Report

<p>after review with Sellers they were able to reduce the proposed budget to \$115,350 not including the reserved grant amount.</p> <p>Moved by Schrader, seconded by Taylor, to approved the revised budget for the 2019/ 2020 fiscal year as presented reduced from an amount of \$129,950 to \$126,500 both including \$11,150 remaining for the passport grant.</p> <p>Roll call vote as follows: Schrader- Aye, Taylor- Aye, Underhill - Nay, Hall- Aye.</p>	
<p>Jeanne Schimm wrote asking about Pier Street and improvements.</p> <p>Dave Stevenson wrote about pickle ball proposed at the park.</p> <p>Arthur Anderson wrote regarding telecommunication.</p>	<p>Correspondence</p>
<p>David Bunte was present to speak regarding telecommunication. Bunte recalled that this topic was first discussed in January of 2018 when attorney Hilmer was asked for his opinion on telecommunicating during a meeting. Hilmer determined that the township should not allow it at that time. Bunte and Hilmer have discussed it several times since this time and Bunte’s feels it is important to follow the township attorney’s advice. Bunte informed the board that the law has not changed on teleconferencing and Hilmer is still advising not to allow it. Bunte informed the board that if one township group decides to do this then it needs to be a policy agreed on by the township. Bunte added that this decision is in no way an attempt to diminish the communication between the members of the park board.</p> <p>Hall stated that unlike other boards, the Park Board does not have the ability to have an alternate member fill in during an absence.</p> <p>Schrader asked if there are other local organizations such as the library teleconferencing. She observed that the MTA said it was acceptable, the attorney general has an opinion on this, and the township attorney has an opinion. She would like to know which is correct.</p> <p>Bunte stated that there are many additional issues with teleconferencing and the policy being established around it.</p> <p>Moved by Schrader, seconded by Underhill, that the Park Board write to the Michigan attorney general, Dana Nessel, to ask if a Park Board can hold public meetings by teleconferencing.</p> <p>Roll call vote as follows: Schrader - Aye, Hall - Aye, Taylor - Aye, Underhill - Aye</p> <p>Schrader thanked Bunte for attending the meeting on a Friday evening.</p> <p>Underhill requested that Hall contact Hilmer to request his findings.</p>	<p>Public Comment</p>

<p>Todd Taylor stated that he feels the future policy around teleconferencing needs to be carefully considered because allowing it might enable members to skip meetings and instead phone in. He added that it is also lessens the ability to see a presentation or communicate directly. He added that the township board will need to be involved in the future discussions.</p>	
<p>There were no special presentation.</p>	<p>Special Presentation</p>
<p>Harbert Beach – Reed was not present to report. Cherry Beach – There was nothing new to report. Berrien Beach – Underhill had nothing additional to report. Miller Beach – Hall had nothing additional to report. McKinley Beach – Taylor had nothing additional to report. Townline Beach – Anderson was not present to report. Pier St. Beach – Sellers was not present to report. Chikaming Park and Preserve on Warren Woods Rd. – Anderson was not present to report. Harbert Rd. Park and Preserve – Hall had nothing additional to report. Harbert Community Park – Hall reported that the committee is still waiting on DEQ approval. Hall, Reed and Underhill had nothing additional to report.</p>	<p>Beach/ Park Reports</p>
<p>Information was provided to the board from Tom Hackley sharing the timeline for the Master Plan project as well as his opinion on the survey. Site visits will begin in April as will individual meetings with the Park Board members.</p> <p>The memorial for Jeanne Dudek was discussed. Schrader stated she recalled a plaque was going up. Hall observed that the stone is 21” x 12”. Hall tabled the discussion for a later date.</p> <p>The Plant Wise burn was discussed for Chikaming Township Park and Preserve. Hall suggested that all 5 regions be burned for \$4,375.</p> <p>Moved by Underhill,seconded by Schrader, that the board approve Plant Wise to burn green, white, blue, yellow, and purple regions at the price of \$4,375 in the spring of 2019.</p> <p style="text-align: right;">CARRIED</p> <p>Hall informed the board that Hackley’s rate for the revisions of the Master Plan has been agreed at \$37.50 an hour at a salary of \$5,000 with expenses of \$850.</p> <p>Underhill expressed that she felt that amount seemed high. Schrader stated that there is much more than minor amendments being made to the Master Plan.</p> <p>Moved by Hall, seconded by Underhill, to approve the agreement drawn up between Chikaming Township Park Board and Tom Hackley on January 17th to lead the steering committee on the revision of the 5 year master plan for the parks and beaches. This project is to be completed by October</p>	<p>Old Business</p>

<p>of 2019 and is not to exceed \$5,850. This agreement has been approved by township attorney Charles Hilmer.</p> <p>Roll call vote: Hall - Aye, Schrader - Aye, Underhill - Aye, Taylor - Aye</p> <p>Hall asked that a retainer be paid to Hackley of \$1,000. Underhill suggested paying half instead.</p> <p>Moved by Hall, seconded by Schrader, to pay a retainer to Tom Hackley in the amount of \$2,500.</p> <p>Roll call vote: Hall - Aye, Schrader - Aye, Underhill - Aye, Taylor - Aye</p> <p>Hall then started the discussion regarding signage for Harbert Road Preserve at a cost of around \$2,000.</p> <p>Moved by Hall, seconded by Underhill, to approve Pat Fisher, of Harbor Country Hikers, in putting an order for wooden posts and signage for Harbert Road Preserve installation to take place in the spring of 2019. CARRIED</p> <p>Moved by Hall, seconded by Schrader, to pay in advance \$2,000 for Harbert Road Preserve out of the 2018/ 2019 fiscal year. CARRIED</p> <p>Underhill questioned why Sherry and Josh are not being paid the same rate. The topic will be revisited.</p>	
<p>The board then discussed the Celebrate Chikaming Event. Hall informed the board that March 23rd will be an upcoming stewardship day.</p> <p>Schrader volunteered to be on the Celebrate Chikaming Committee with Hall. Taylor also volunteered to be on the committee.</p> <p>Underhill stated that she did much research on the fountain for the pond and completed the development form. Schrader asked that a line item be added to the form for the maintenance amount to be budgeted yearly. Underhill state that there is no annual maintenance but every 2 to 3 years the fountain needs an oil change for \$200 to \$300.</p> <p>Moved by Underhill, seconded by Schrader, to approve the purchase of an Otterbine fountain package for the pond at the Harbert Community Park, along with the required electrical cable, the charge for installing the fountain and all related expenses of an electrician installing the cable at an amount not to exceed \$10,000.</p> <p>Roll call vote as follows: Schrader - Aye, Hall - Aye, Taylor - Aye, Underhill - Aye</p> <p>Hall then proposed a change in per diem amount for the chair which is \$55 while other members make \$45. She observed that everyone does the same</p>	<p>New Business</p>

<p>amount of work and stated that she would like all Park Board members to get a \$45 per diem per meeting.</p> <p>The proposal was taken off the table.</p> <p>Hall proposed a committee be formed to discuss rental agreements. Schrader and Underhill volunteered to join the committee.</p> <p>The board then discussed the role of secretary. Underhill suggested that if the board is paying someone to take minutes that person also do things such as sending thank you cards. Schrader stated that she would prefer that the minutes taker not do anything outside of the meeting.</p> <p>The board then discussed geocaching. It was suggested that information be added to the website. Further discussion was postponed.</p> <p>Hall acknowledged Sherry Curry who is putting together a dog park survey. She also thanked Rennie for his hard work as well Taylor and Schrader for their efforts with the ice rink.</p>	
<p>There were no public comments at this time.</p>	<p>Public Comment</p>
<p>Moved by Underhill, seconded by Schrader, to adjourn the meeting at 8:23 P.M.</p> <p style="text-align: right;">CARRIED</p>	<p>ADJOURNED</p>
<p>Monday, February 24th, at 6:30 P.M.</p>	<p>NEXT MEETING</p>