



**Chikaming Township Park Board Meeting, Monday, January 6, 2020**

**Chikaming Township Park Board  
Approved Minutes - Regular Meeting**

Monday, January 6, 2020 6:30 p.m.  
Chikaming Township Hall  
13535 Red Arrow Hwy  
Harbert, MI 49115

MINUTES	INDEX to MINUTES
<p>The meeting was called to order at 6:30 p.m.</p> <p>Members present: Deborah Hall-Kayler, Jill Underhill, Arthur Anderson, Joseph Reed, Kathy Sellers (via teleconference from Bonita Springs, FL) and Shelly Taylor were present. Janet Schrader was absent.</p>	<p>Call to Order</p> <p>Roll Call</p>
<p>Approval of the meeting's agenda.</p> <p>Hall reordered some items on the agenda. The Public Hearing was moved up to the beginning of the meeting.</p> <p><b>Moved by Anderson, seconded by Taylor, to approve the meeting agenda as amended.</b></p> <p align="right"><b>CARRIED</b></p>	<p><b>AGENDA APPROVED</b></p>
<p>There were no public comments at this time.</p>	<p><b>Public Comment</b></p>
<p>The regular meeting was adjourned and the public meeting was opened at 6:41 p.m.</p> <p>Anderson came forth to speak on behalf of the 5-Year Plan Steering committee. He shared a powerpoint presentation highlighting the major updates to the new plan. Anderson noted that the goals are the same as the previous plan though they have been reordered based on relevance and an education focused goal has been added.</p> <p>There were no public comments.</p> <p>The public hearing was closed at 6:44 p.m. and the board resumed their regular meeting.</p>	<p><b>Public Hearing</b></p>
<p>Motion to approve preceding regular and special meeting minutes.</p> <p><b>Moved by Sellers, seconded by Anderson, to approve the minutes of the December 2nd regular meeting.</b></p> <p align="right"><b>CARRIED</b></p>	<p><b>MOTION TO APPROVE MINUTES</b></p> <p><b>MINUTES APPROVED</b></p>

<p><b>Moved by Sellers, seconded by Anderson, to approve the minutes of the December 14th special meeting.</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Moved by Sellers, seconded by Anderson, to approve the minutes of the December 16th regular meeting.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	
<p>Sellers presented the treasurer's report. She explained the current financial situation around the Harbert Community Park project and specified how the reimbursements will take place for the grant funding. Sellers stated that there is approximately \$24,065.02 remaining for the fiscal year.</p>	<p><b>Treasurer's Report</b></p>
<p>Anderson thanked Tom Hackely for his work on the 5-year plan.</p> <p>Anderson was thanked for his efforts to improve the meeting process with Robert's Rules of Order.</p>	<p><b>Acknowledgements</b></p>
<p>Hall shared information regarding two ordinance changes from the township. A discussion about fireworks on public property followed.</p>	<p><b>Correspondence</b></p>
<p><b>Harbert Beach</b> – The beach access is currently closed.  <b>Cherry Beach</b> – There was nothing additional to report.  <b>Berrien Beach</b> – Underhill had nothing additional to report.  <b>Miller Beach</b> – There was nothing additional to report.  <b>McKinley Beach</b> – There was nothing additional to report.  <b>Townline Beach</b> – Anderson had nothing additional to report.  <b>Pier St. Beach</b> – Sellers reported that the access remains closed.  <b>Chikaming Park and Preserve on Warren Woods Rd.</b> – There was nothing additional to report.  <b>Harbert Rd. Park and Preserve</b> – Hall had nothing additional to report.  <b>Harbert Community Park</b> – There was nothing additional to report.</p>	<p><b>Beach/ Park Reports</b></p>
<p>Hall shared the 5 amendments that had been made to the 5-year Master Plan draft.</p> <p><b>Moved by Reed, seconded by Anderson, to approve the 5 year plan as drafted by the steering committee, including these suggestions: number of acres of public space in Bridgman, water refilling stations for parks, recreation facilities, U.S. bike route 35 and Lake Michigan water trails, a more succinct version of the 5 yr. plan; which are approved by the steering committee at the public hearing on Monday, January 6, 2020.</b></p> <p><b>Roll call vote as follows:</b>  <b>Anderson - Aye, Hall - Aye, Reed - Aye, Sellers - Aye, Taylor - Aye, Underhill - Aye.</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The human resources committee is now Anderson, Sellers, and Taylor.</p>	<p><b>Old Business</b></p>

<p>The board then discussed the use of personal tools for park board responsibilities. Underhill had allowed use of a tool for a park board project and it broke.</p> <p><b>Moved by Anderson, seconded by Sellers, to reimburse Unerhill for her sander at an amount not to exceed \$90.</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p style="text-align: center;"><b>Underhill abstained from the vote.</b></p> <p>It was then discussed if the park board should purchase, and be responsible for their own tools.</p> <p>Hall will ask the insurance company if the park board has any liability risk if they purchase their own tools.</p> <p><b>Moved by Anderson, seconded by Taylor, that the board will draft a policy on use of tools to be submitted to the township board.</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Anderson reported on the Spring Farm dam inspection.</p> <p>Taylor reported on the ice rink. She informed the board that when there are freezing temps in the forecast water will be added to the rink. Taylor propose that the board consider paying Josh Higgins to work in the concession stand on Fridays and Saturdays while the rink is open.</p> <p><b>Moved by Hall, seconded by Anderson, to approve Taylor’s proposal to utilize Josh Higgins to work in the concession stand at a total cost not to exceed \$500.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p>New Business</p>
<p>Higgins informed the board that they already maintain some tools such as a pressure washer.</p> <p>Alan Kayler suggested a tool policy, labeling tools and ensuring liability is not an issue.</p> <p>Anderson and Underhill formed a tools committee.</p>	<p>Public Comment</p>
<p><b>Moved by Hall, seconded by Taylor, to adjourn the meeting at 7:50 P.M.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p>ADJOURNED</p>
<p>Monday, February 24 , at 6:30 P.M.</p>	<p>NEXT MEETING</p>