



## Chikaming Township Park Board Meeting, Monday, August 27, 2018

### Chikaming Township Park Board Approved Minutes - Regular Meeting

Monday, August 27, 2018 6:30 p.m.  
Chikaming Township Hall  
13535 Red Arrow Hwy  
Harbert, MI 49115

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<p>The meeting was called to order at 6:30 p.m.</p> <p>Members present: Janet Schrader, Kathy Sellers, Arthur Anderson, Joseph Reed, Shelly Taylor, Deborah Hall-Kayler and Jill Underhill were present.</p>	<p>Call to Order</p> <p>Roll Call</p>
<p>Approval of the meeting's agenda.</p> <p>It was requested that "revision to the bylaws with a spending cap on maintenance" be added to the agenda.</p> <p><b>Moved by Sellers, seconded by Taylor, to approve the meeting agenda. CARRIED</b></p>	<p><b>AGENDA APPROVED</b></p>
<p>Motion to approve preceding July meeting minutes.</p> <p>Underhill requested that on page 2, "of and above" be added to "donations of \$10,000."</p> <p><b>Moved by Sellers, seconded by Underhill, to approve the minutes of the July regular meeting. CARRIED</b></p>	<p>MOTION TO APPROVE MINUTES</p> <p><b>MINUTES APPROVED</b></p>
<p>Sellers reported that the current balance is \$82,971 for the remainder of the fiscal year with a couple bills not yet posted.</p>	<p><b>Treasurer's Report</b></p>
<p>Michael Bryne wrote to the board expressing frustration with parking.</p> <p>Carolyn Drier wrote to the board informing them that after 3 p.m. some days the lot parking becomes very disorganized.</p> <p>Reed informed the board that Don Mackely wrote to him supporting the Cherry Beach project and stating that he thinks it needs to be made more clear that the property for which funds are being raised is not currently Cherry Beach.</p>	<p><b>Correspondence</b></p>
<p>There were no public comments at this time.</p>	<p>Public Comment</p>

<p><b>Harbert Beach</b> – Reed reported that he placed matts at the foot of the stairs on Harbert Beach to collect sand.</p> <p><b>Cherry Beach</b> – Schrader reported that a new gate was installed. Schrader reminded the board that one port-a-john will need to be removed after Labor Day.</p> <p><b>Berrien Beach</b> – Underhill had nothing new to report.</p> <p><b>Miller Beach</b> – Hall reported that the railing was repaired.</p> <p><b>McKinley Beach</b> – Taylor had nothing new to report.</p> <p><b>Townline Beach</b> – Anderson had nothing new to report.</p> <p><b>Pier St. Beach</b> – Sellers had nothing new to report.</p> <p><b>Chikaming Park and Preserve on Warren Woods Rd.</b> –The duckweed will be assessed at the pond by an expert the week after Labor Day. Schrader stated that she was informed the water quality at the park should also be assessed. Taylor has been looking into when the next burn should be scheduled.</p> <p><b>Harbert Rd. Park and Preserve</b> – Hall hand nothing new to report.</p> <p><b>Harbert Community Park</b> – Underhill reported that a post was added to the little free library and the bleachers are in the process of being stained and sealed..</p>	<p>Beach/ Park Reports</p>
<p>Hall informed the board and public that there will be a Taste of Chikaming event at the township on October 6th.</p> <p>Anderson informed the board that there will be an open house and walkthrough at the Community Gardens on September 9th from noon until 3 p.m.</p> <p>Hall informed the board that she spoke with the township insurance provider and has a better understanding of the township requirements for hiring workers. She stated that workers will be required to fill out a W9.</p> <p>Sellers shared the full guidelines that were written up for hiring. The new procedure included requirements such as, “new construction projects require approval and each board member has a maintenance budget of \$1,000.</p> <p><b>Moved by Sellers, seconded by Underhill, that all maintenance projects, emergency and non-emergency, over \$1,000 need prior board approval and maintenance be differentiated from new construction. If the emergency necessitates, a special meeting will be called.</b></p> <p><b>Roll call vote as follows:</b></p> <p><b>Anderson - Aye</b>  <b>Sellers - Aye</b>  <b>Underhill - Aye</b>  <b>Hall - Aye</b>  <b>Reed - Aye</b>  <b>Schrader - Aye</b>  <b>Taylor - Aye</b></p>	<p>Old Business</p> <p>MOTION TO UPDATE MAINTENANCE PROCEDURES</p>



<p><b>at their next meeting.</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Hall informed the board that the fishing platform at the Chikaming Park and Preserve will need to be replaced or repaired and quotes for the work are being sought after for review at the next meeting.</p> <p>Sellers asked all the board members to consider what they would like added to the budget for the coming fiscal year. The board agreed to further discuss this in a budget work session on October 10th from 5-9 p.m.</p>	
<p>Fran Wersells questioned what happened to Michael Smith and the fence at Cherry Beach. Schrader responded that the fence has been restored.</p>	<p>Public Comment</p>
<p><b>Moved Underhill, seconded Sellers, to adjourn the meeting at 8:30 P.M. CARRIED</b></p>	<p>ADJOURNED</p>
<p>MONDAY, September 24, 2018 at 6:30 p.m.</p>	<p>NEXT MEETING</p>
<p>Minutes submitted by Jessica Reed</p>	