

**Minutes of the Chikaming Township Tax B. O. R. Organizational Meeting for March 2021**

Attendees: Dave Bunte, Ed Gramberg, Tim Hawkins, Lee Strohl, Sabina Kotov & Toni Swisher

Called to order Time: 10:00 a.m. Date: 3/2/2021

Chairman: Tim Hawkins Nominated by Ed Gramberg, Seconded by Lee Strohl - Motion carried  
Timekeeper: Ed Gramberg Nominated by Lee Strohl, Seconded by Tim Hawkins - Motion carried  
Secretary: Dave Bunte will serve as secretary

There will be 15 minutes allowed to hear each petition

Adopted the rules of Procedure (attached)

Chart of increases will be updated.

The CPI chart will be updated

Page 63 was reviewed – decision making process

Reviewed affidavit swearing to conditions of sale and will upload to township website

Toni Swisher will be present to explain the assessment process and review the property record card.

Sabina Kotov will be available to assist the taxpayers in completing the Petition.

Dave Bunte will post the Board's decision to the assessment role.

Board of Review will make the required notification of assessment changes to the taxpayer.

Review of the Assessment roll – 1.014% Inflation Rate Multiplier for 2020

Assessors review: The Board will now review form 5076 personal property exemption

General Discussion:

A motion to recess was made by Ed Gramberg and supported by Lee Strohl. Motion carried,  
Meeting was recessed at 10:30 a.m.

Respectfully submitted,



Dave Bunte  
Secretary