

APPROVED

CHIKAMING TOWNSHIP
January 21, 2020
BUDGET WORK SESSION MEETING MINUTES

Members present: Bunte, Dudiak, Rettig, Marske and Sullivan. Also in attendance were Jill Underhill, Janet Shrader and Arthur Anderson. Kathy Sellers and Deborah Hall-Kaylor by phone.

Meeting was called to order by Supervisor Bunte at 11:30 a.m.
The board received budget reports for each fund to review and discuss.

2020 Budget discussion items:

The Park Board presented their budget to the board requesting a new position of a Park Facilities Manager at \$16,380 for a part-time position, along with their salaries/wages line item to increase for Parking lot attendant & Park Assistant. Job descriptions and details from the Park Board were heard by the board and will be reviewed.

Chief Davidson thanked the board for his opportunity to present his proposed budget to the board. The County Grant application to FEMA to assist local municipalities with the purchase of 800 MHz Radios was not granted. Even with the County Commissioners 50% match the purchase cost is \$6,132.50 , \$3,066.12 will come out of this year budget with the balance due out of the next year budget. Communications budget was asked to increase to continue to purchase necessary equipment to complete the transition into 800 MHz. Communications, Volunteer wages and Training were also discussed. The 2020/2021 request were presented and will review.

Chief Taylor thanked the board for the opportunity to participate in the Police Department budget process. Chief ask for an increase for Chikaming Township officers to keep them in line with our surrounding municipalities. Chief Taylor submitted a salary study and present it to the board for recommendations. Chief recommended to the board the purchase of two new squad cars, a Chevy Tahoe and a Ford Hybrid at approximate cost of \$96,000.00.

Julie Schroeder, Utility Coordinator presented a summary of the budget items to be considered in the upcoming year.

The Cemetery budget was discussed along with a review of Equipment needed. The board will take each item into consideration and prioritize to discuss at our next meeting.

General Fund, Public Safety, Building, Road Maintenance, were all reviewed showing and discussing each department revenues and expenses.

Hourly and Salary Compensation study was reviewed and will be discussed at our February 11, 2020 budget workshop.

Annual appointments and strategic planning were reviewed and updated.

Meeting was adjourned at 3:30 p.m.

Respectfully submitted by,

Paula Dudiak, Township Clerk