

**CHIKAMING TOWNSHIP CONSTRUCTION BOARD OF APPEALS
APPLICATION FOR HEARING**

Please Print Clearly

CBA CASE# _____

Applicant: _____

Date: _____

Address: _____

City/State: _____

Phone No.: _____

Email: _____

Property Code No.: _____

Property Street Address: _____

Interest in Property _____

(If different from Applicant)

Owner _____

Address: _____

City/State: _____

Phone No.: _____

Email: _____

I hereby state that all information contained in this application and supporting documents is true to the best of my knowledge and I further authorize representatives of Chikaming Township to enter my property for purposes of viewing the subject of this request. Provide means for Board members to gain access.

Signature of Applicant

TO BE COMPLETED BY BUILDING OFFICIAL

Fee Paid: _____ Receipt No.: _____ Date: _____

Date of Hearing _____

CHIKAMING TOWNSHIP
Construction Board of Appeals
Application for Hearing Requirements
ALL FEES ARE NON-REFUNDABLE

A complete application will include the following:

1. Scaled Drawing - **7 COPIES**
A simple but accurate drawing shall be submitted at a scale appropriate to the dimensions of the project or appeal, containing the following, where appropriate:
 - a. The property code number and street address of the parcel.
 - e. Any other information (for example, front and side elevations, topographic profile, etc.) necessary to establish compliance with this and any other ordinances.
2. A completed application for hearing form.
3. Complete the *Applicant Statement of Facts* and attach to application form.
4. A check in the amount of **\$300.00 (NON- REFUNDABLE)** made payable to **Chikaming Township**.

A completed application, **7 copies** of the site plan and other attachments, along with the **\$300.00** application fee must be submitted to the Building Official. Incomplete applications will not be scheduled for a hearing.

The Construction Board of Appeals hearing will be scheduled within thirty (30) days of receipt of the completed application. You will be informed of the hearing time and date via email and first class postal service.

CHIKAMING TOWNSHIP
APPLICANT STATEMENTS OF FACT

Applicant Name (printed) _____

Applicants must answer each of the following in writing (NEATLY!) and attach to the application

- 1) State what action or decision you are appealing.

- 2) State what section of the 2015 Michigan Residential Code you are appealing

- 3) Section R112.1 of the 2015 Michigan Residential states in part that “An application for appeal shall be based on a claim that the true intent of the code or the rules governing construction have been incorrectly interpreted, the provisions of the code do not apply, or an equal or better form of construction is proposed.”

PLEASE STATE HOW THE ACTION OR DECISION IDENTIFIED IN ITEM #1 DOES *NOT* COMPLY WITH THIS SECTION OF THE 2015 MICHIGAN RESIDENTIAL CODE