

# CHIKAMING TOWNSHIP PLANNING COMMISSION

June 3, 2020

Approved on October 7, 2020

Per Governor Whitmer's Executive Order 2020-48, as it applies to MCL 15.264, the meeting was conducted electronically via a Zoom Video Meeting

The meeting was called to order with the Pledge of Allegiance at 6:30 PM by chairman John Chipman, with members Grace Rappe, Doug Dow, Richard Carlson, Bill Marske, Andy Brown, and Jerry Kohn present. Also attending was township Zoning Administrator Van Thornton and township attorney Charles Hilmer.

**The Agenda** was reviewed. Doug Dow moved to approve the agenda, supported by Grace Rappe. Roll call vote, with all voting yes, motion carried.

**Minutes of the May 6, 2020 meeting** were reviewed. Doug Dow moved to approve the minutes with several changes, supported by Richard Carlson. Roll call vote, with all members voting yes, motion carried

**Old Business:** Doug moved to have the site plan review for Cynthia Berkshire, Harbert Property Holdings LLC, owner of 13565 Red Arrow Highway, Harbert, property code # 11-07-0010-0040-20-1 without the having the site plan for 21 days prior to meeting, supported by Jerry Kohn. Roll call vote, with all members voting yes, motion carried

**Site Plan Review:** Ade Adewoye, Brooks Architectural, representing Cynthia Berkshire, Harbert Property Holdings LLC, owner of 13565 Red Arrow Highway, Harbert, property code # 11-07-0010-0040-20-1 is requesting site plan review to convert a commercial space into a restaurant. Ade Adewoye and Britiney Gurley-Thomas presented a revised site plan which showed updated parking. After a discussion with the Planning Commission members, some recommendations on how to improve the site plan were made to add more parking behind the restaurant to preserve more trees and to increase the size of the driveway to allow easy access for large trucks and semi-trucks.

Doug moved to approve the site plan for Cynthia Berkshire, Harbert Property Holdings LLC, owner of 13565 Red Arrow Highway, Harbert, property code # 11-07-0010-0040-20-1, with the following conditions; there will be a total of 24 parking spaces; with additional parking places at the rear of the front building along the east side of the property; landscaping at the front of the property along Red Arrow will be adjusted with a larger turning radius for semi-truck deliveries; and the developer is encouraged to add bicycle parking; supported by Jerry Kohn. Roll call vote, with Grace Rappe voting no, all other members voting yes, motion carried

**Glorious Gardens, Grant a 2 month extension for required improvements due to Covid-19.** After a discussion by the Planning Commission, it was decided by consensus that the planning commission will ask the Township Code Enforcement Officer and Township Zoning Administrator to contact the owner and visit the site to see the status of the improvements and to have the Township Zoning Administrator give a report at the next regular meeting.

**Union Pier project update:** Chairman John Chipman gave an update on the project that included pictures, the project is on schedule and Red Arrow Hwy. will be open again as soon as the first phase is completed.

**Zoning Administrator Updates:** Township Zoning Administrator Van Thornton had no updates at this time.

**New Business:** The retail shop at the corner of Tower Hill Rd and Red Arrow Hwy was discussed and the Zoning Administrator will visit the owner and give an update at the next regular meeting.

**Public Comments:** None

**Adjournment:** With no further business before the Commission Doug Dow moved to adjourn the meeting at 8:17 PM, supported by Grace Rappe. Roll call vote, all members voted yes, motion carried.

Respectively Submitted,  
Bill Marske, Secretary, Chikaming Township Planning Commission