



13535 Red Arrow Highway P.O. Box 40 Harbert, MI 49115-0040
269/469-1676 Phone 269/469-4416 Fax
Web site: chikamingtownship.org Updated 12.28.22

ALL FEES ARE NON-REFUNDABLE
LAND DIVISION APPLICATION

1. PROPERTY OWNER:

Name: _____ Phone: (____) ____ - ____

Address: _____

City _____ State: _____ Zip: _____

Owner email address _____

CHECK HERE to mail this form to above, when review is complete. To email review

2. APPLICANT: IF SAME AS OWNER CHECK HERE

Name: _____

Business Name: _____ Phone: (____) ____ - ____

Address: _____ /email: _____

City: _____ State: _____ Zip: _____

CHECK HERE to mail this form to above, when review is complete.

3. LOCATION of parent parcel to be split:

Address/Road Name: _____

Parent parcel number: 11 - 07 - _____ - _____ - _____

Is this parcel **part of a platted subdivision** Yes No

4. Describe the division(s) being proposed:

- A. Number of new parcels to be created (do not include remainder of parent parcel) _____
- B. Intended use of new parcel(s) _____ Residential ___ Commercial ___ Agricultural
- C. Intended use of remainder parcel ___ Residential ___ Commercial ___ Agricultural
- D. The division of the parcel provides access to an existing public road by: (check one)

- ___ Each new division has frontage on an existing public or private road
- ___ A new public road*, proposed road* name _____
- ___ A new private road* or easement, proposed road* name _____
- ___ An existing private road* named _____

*** Road names may not duplicate existing road names***

- E. Attach proof of fee ownership of the land proposed to be divided
 - F. Attach a legal description of any proposed new road, easement, or shared driveway.
5. **PREVIOUS DIVISIONS:** Attach copies of all previous divisions of the parent parcel or tract within the past ten (10) years.

6 A. **FUTURE DIVISIONS** that might be allowed but not included in this application? _____

B. The number of future divisions transferred from the parent parcel to another parcel? _____

These future divisions were transferred to Parcel ID _____

(See section 109(2) of the Statute. Make sure your deed includes both statements as required in section 109(3) and 109(4) of the Statute.)

7. **ATTACHMENTS** (All attachments MUST be included). Letter each attachment as shown here.

- A. 1. A survey **OF** tentative parcel map at a scale of 1 inch = 50 feet of proposed division(s) of parent parcel;
 The survey or map must show:
 - (1) current boundaries as of March 31, 1997, and
 - (2) all previous divisions made after March 31, 1997 (indicate when made or none), and,
 - (3) the proposed division(s), and dimensions of the proposed divisions, and
 - (4) that each parcel is accessible, and
 - (5) existing and proposed road/easement rights-of-way, and
 - (6) each parcel that is a development site has adequate easements for public utilities from each parcel to existing public utility facilities,
 - (7) all existing structures, dimensions between structures, and all dimensions to existing lot lines.
 - (8) Legal descriptions of all new parcels. Example: If you are dividing a parcel into two new parcels and the remainder of the original, you must have three new (3) legal descriptions
- B. Indication of approval, or permit from County Road Commission for each proposed new road.
- C. A copy of any transferred division rights (§109(4) of the Act) in the parent parcel or parent tract.
- D. Fee of two hundred (\$200.00) dollars. **NON-REFUNDABLE**

8. **AFFIDAVIT** and permission for municipal, county and state officials to enter the property for inspections:

I agree the statements made above are true, and if found not to be true this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parent parcel or tract division. Further, I agree to give permission for officials of the municipality, county and the State of Michigan to enter the property where this parcel or tract division is proposed for purposes of inspection to verify that the information on the application is correct at a time mutually agreed with the applicant. I understand this is a parcel division which *conveys* certain rights under the applicable local land division

ordinance, the local zoning ordinance, and the State Land Division Act (formerly the Subdivision Control Act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1966), MCL 560.101 et. seq.) and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights. Finally, even if this division is approved, I understand zoning, local ordinance and State Acts change from time to time, and if changed the divisions made here must comply with the new requirements (apply for division again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to the law are made.

Property Owner's Signature: _____ Date: _____

DO NOT WRITE BELOW THIS LINE

9. ADDITIONAL AFFIDAVIT FOR PLATTED LOT LAND DIVISION

I agree to provide written notice, in a form acceptable to the Board of Trustees, to any buyer of the property involved in this proposed division, informing the buyer that the Township is not responsible for the installation, maintenance, repair or replacement of a sanitary sewer line not located in a street or sanitary sewer easement right-of-way easement, and that a copy of said notice, signed by the buyer or prospective buyer shall accompany any sales contract, deed or other document presented for filing at the office of the Berrien County Register of Deeds; or,

In the case of a division which will result in three or more lots, has complied with Chikaming Township Ordinance No. 40, Section 2.02

Property Owner's Signature: _____ Date: _____

METES AND BOUNDS LAND DIVISION REVIEW SECTION

REVIEWER'S ACTION Total\$ _____ Receipt # _____ Check # _____

_____ Approved: **APPROVAL OF A DIVISION IS NOT A DETERMINATION THAT THE RESULTING PARCELS COMPLY WITH OTHER ORDINANCES OR REGULATIONS**

_____, Denied. Reasons: _____

Signature _____ Date: _____

PLATTED LOT LAND DIVISION REVIEW SECTION

REVIEWER'S ACTION: Total\$ _____ Receipt # _____

_____ Provided to the Township Planning Commission for consideration at the next regularly scheduled meeting to be held on _____

At a regularly scheduled meeting of the Township Planning Commission this request was referred to the Board of Trustees with a recommendation to:

_____ Approve the Request

_____ Deny the Request

This request was acted on by the Board of Trustees at a regularly scheduled meeting held on _____ with a decision to:

_____ Approve the Request

_____ Deny the Request

_____, Denied. Reasons (cite §): _____

Signature _____ Date: _____