



Chikaming Township Park Board Meeting, Monday, November 13, 2018

Chikaming Township Park Board Approved Minutes - Regular Meeting

Monday, November 13, 2018 6:30 p.m.
Chikaming Township Hall
13535 Red Arrow Hwy
Harbert, MI 49115

| MINUTES | INDEX to MINUTES |
|--|---|
| <p>The meeting was called to order at 6:30 p.m.</p> <p>Members present: Kathy Sellers, Arthur Anderson, Joseph Reed, Shelly Taylor, Deborah Hall-Kayler, Janet Schrader, and Jill Underhill were present.</p> | <p>Call to Order</p> <p>Roll Call</p> |
| <p>Approval of the meeting's agenda.</p> <p>Moved by Anderson, seconded by Reed, to approve the meeting agenda.</p> <p style="text-align: right;">CARRIED</p> | <p>AGENDA APPROVED</p> |
| <p>Motion to approve preceding October meeting minutes.</p> <p>Moved by Anderson, seconded by Sellers, to approve the minutes of the October regular meeting.</p> <p style="text-align: right;">CARRIED</p> | <p>MOTION TO APPROVE MINUTES</p> <p>MINUTES APPROVED</p> |
| <p>Sellers reported that there is currently a balance of \$67,071 less \$11,000 remaining for the fiscal year.</p> | <p>Treasurer's Report</p> |
| <p>John and Dana Trotter are going through the process of obtaining a gate permit and have until the end of the week for neighbors to respond to their request. Schrader questioned if they have the appropriate DEQ permit. Underhill responded that Supervisor David Bunte has all the required permits.</p> <p>Susan Stevens wrote regarding the use of herbicide at the parks and preserves. Hall will consult with an expert following the correspondence.</p> <p>Jen Thompson wrote to the board concerned about trees being cut down at the Harbert Rd. park and preserve.</p> <p>Jessie Ault requested the use of the Chikaming Park and Preserve on October 5th of the coming year for a wedding ceremony overlooking the pond.</p> | <p>Correspondence</p> |

| | |
|---|-----------------------------|
| <p>Kelsey Miller shared a message from Rodney Clough requesting to use skates at the Harbert Community park skating rink.</p> <p>Schrader shared a correspondence from a visitor to the dog park about their dog escaping from a break in the fence. John Searles immediately repaired the fence.</p> <p>Karen Joy Kelley volunteered to assist the board as a steward of the dog park. Underhill will get in touch with her.</p> | |
| <p>No public comments at this time.</p> | <p>Public Comment</p> |
| <p>Underhill gave a presentation about the benefits of using a consent agenda and how the township is using it to make their meetings more efficient.</p> | <p>Special Presentation</p> |
| <p>Harbert Beach – Reed reported that he placed signage and boards closing the beach and someone vandalized the boards.</p> <p>Cherry Beach – There was nothing new to report.</p> <p>Berrien Beach – Underhill had nothing new to report.</p> <p>Miller Beach – Taylor had nothing new to report.</p> <p>McKinley Beach – Taylor had nothing new to report.</p> <p>Townline Beach – Anderson had nothing new to report.</p> <p>Pier St. Beach – Sellers reported that she is discussing work on the Pier Street stairs with a couple different contractors. The project will likely be undertaken in the spring and the conversation will be revisited then.</p> <p>Chikaming Park and Preserve on Warren Woods Rd. – Anderson reported that a fire took place at the compost pile for the community gardens. The fire numbers are being installed once again. The gate will be closed for the winter season.</p> <p>Harbert Rd. Park and Preserve – Hall reported that the invasive species were cleared from the park as well as many dead trees.</p> <p>Harbert Community Park – Hall reported that she submitted a grant for concrete at the community park. Reed reported that he removed the volleyball posts and installed tubes for next year’s post installation. Hall reported that the skating lesson proposal will need to be reviewed further with the insurance company.</p> | <p>Beach/ Park Reports</p> |
| <p>The board then reviewed the prescribed burn proposals.</p> <p>Schrader observed that Plantwise seemed to be the most ecologically focused proposal.</p> <p>Moved by Underhill, seconded by Sellers, to hire Plantwise to do the controlled burn at the Chikaming Park and Preserve.</p> <p style="text-align: right;">CARRIED</p> | <p>Old Business</p> |
| <p>The board then discussed officer roles.</p> | <p>New Business</p> |

The board agreed that they felt Vice Chair may be an important role but decided to leave it unfilled at this time.

Moved by Underhill, seconded by Schrader, that Hall continue to serve as Chairwoman.

CARRIED

Moved by Schrader, seconded by Sellers, that Underhill continue her role as secretary.

CARRIED

Moved by Underhill, seconded by Schrader, that Sellers continue her role as treasurer.

CARRIED

A proposal from Tom Hackley to update the Master Plan was reviewed. The board is going to review the criteria for posting and accepting bids for proposals such as this and revisit the topic at the December meeting.

Moved by Anderson, seconded by Schrader, to authorize Hall to seek additional bids to update the 5 year Master Plan.

CARRIED

The board discussed the possibility of hiring a Park Manager in the future to assist in facilitating activities and maintenance.

Reed suggested that the board consider the MSU cooperative education program.

Schrader expressed that she feels registration for events is important and a policy and procedures needs to be outlined.

A committee to identify policy, procedures and pricing for events was created with Schrader and Taylor.

The board then reviewed the draft Harbert Community Dog Park Rules.

Moved by Anderson, seconded by Underhill, to revised the proposed rules to allow 4 dogs and to add an explanation as to why puppies under 4 months are not allowed.

CARRIED

Moved by Underhill, seconded by Sellers, to approve and adopt the proposed Harbert Community Park Dog Park rules as amended and that the rules be posted at the dog park.

CARRIED

Taylor suggested that the rules be laminated and hung from the fence.

| | |
|---|-----------------------|
| <p>Celebrate Chikaming Holiday Caroling will take place on December 8th. Caroling was at Harbert Community Park in the past and will likely be in Lakeside this year.</p> <p>On Friday, December 14th the Township Christmas Party will take place at Frankies.</p> | |
| <p>No public comments at this time.</p> | <p>Public Comment</p> |
| <p>Moved by Anderson, seconded by Schrader, to adjourn the meeting at 9:06 P.M.</p> <p style="text-align: right;">CARRIED</p> | <p>ADJOURNED</p> |
| <p>Monday, December 17, at 6:30 P.M.</p> | <p>NEXT MEETING</p> |