

APPROVED

**CHIKAMING TOWNSHIP BOARD MEETING
December 8, 2022**

The December 8, 2022, meeting of the Township Board was called to order at 6:30 PM by Supervisor Bunte, Dudiak, Rettig, Marske and Sullivan present at Chikaming Township Center. Also present, Attorney Hilmer, David Johnson, Francesca Sagala and several members of the community.

Supervisor Bunte led the Pledge of Allegiance.

The Consent Agenda was given to the board, Marske moved, Sullivan supported to approve the Consent Agenda.

All ayes, motion carried.

The Treasurer's Report was read by Treasurer Rettig. A motion to approve the Treasurer's report was made by Dudiak, supported by Marske.

All ayes, motion carried.

Paying of the bills was read by Treasurer Rettig. A motion to approve the paying of the bills was made by Marske, supported by Sullivan.

All ayes, motion carried.

CORRESPONDENCE:

Miscellaneous letters were distributed to the board put on record as received and read.

PUBLIC COMMENT:

Sherry Curry announced the Holiday Caroling will be at Harbert Park with the Harbor Country Signers joining. The public is invited to attend Sunday, December 11, 2022.

Dan Pettersen, Pokagon Board is recruiting people from Harbor Country for scholarships for Police and Fire.

Deborah Hall-Kaylor after 6 years has resigned from the board of the Pokagon fund. They are now seeking candidates to fill this opening on its Board of Director. Information will be left at the Township if anyone is interested, or contact the Pokagon Fund.

OLD BUSINESS:

Resolution on Berrien County Trails Master Plan:

A resolution was adopted to support the Berrien County Trails Master Plan.

A presentation was given by the Parks Committee:

Several items were submitted to the board via email for review. A draft job description, a Critical Date Schedule outlining who and when items would like to be completed by. Several meetings took place since the November meeting with local municipalities giving feedback on their parks and how they are managed. Marcy Hamilton of the Southwest Michigan Planning Commission, along with MTA (Michigan Township Association) were also contacted. Defining the operating budget for the Parks will be discussed during the upcoming budget meetings to better assist the committee. The committee asked the board to reach out to MParks for consultants and to apply for the Community Project, along with Tony McGee and MSU for consulting. The board ask that before we pursue a Park Director or a volunteer as a bridge for now that the job description be reviewed and edited. The job description would then be sent to our attorney for review.

The committee will continue and have information by the January 12th, 2023 meeting.

Audit RFP Review and Selection of Firm:

A motion was made by Marske, supported by Rettig to approve the proposal to provide audit services from Kruggel Lawton CPA for Chikaming Township.

Resolutions on Spark Grant Application for Sawyer Square, Harbert Park and Lakeside Park:

A motion was made by Marske, supported by Dudiak to support the submission of an application, Sawyer Square Park Project to the Spark grant program by resolution was adopted with a financial obligation of 10% if awarded.

By roll call vote: Sullivan, Rettig, Bunte, Dudiak, Marske
Resolution adopted.

A motion was made by Rettig, supported by Marske to support the submission of an application titled, "Veteran's-Lakeside Park Improvements: to the Spark grant program by resolution was adopted with a financial obligation of 10% if awarded.

By roll call vote: Rettig, Bunte, Dudiak, Marske, Sullivan
Resolution adopted.

A motion was made by Marske, supported by Sullivan to support the submission of an application titled "Harbert Park Improvements" to the Spark grant program by resolution was adopted with a financial obligation of 10% if awarded.

By roll call vote: Bunte, Dudiak, Sullivan, Rettig, Marske
Resolution adopted.

Enterprise Fleet Management Open Leasing Program:

Chiefs Taylor and Weich, as directed by the Board after the monthly November meeting have worked with Chris Tyner of Enterprise to develop a first-year implementation plan and presented documentation, followed by questions and answers via zoom with Chris Tyner. All facts and figures will be discussed during the upcoming budget meetings.

NEW BUSINESS:

A motion was made by Marske, supported by Dudiak to approve a request from Chief Weich to purchase Kenwood Mobile Radios for the Fire apparatuses and approve the estimate from HEI Wireless in the amount of \$6,971.20. Reallocation of funds from line items combined with available funds in the communication Equipment & Maintenance can finance this project without budget amendments for fiscal year 2022-23.

All ayes, motion carried.

A conditional offer of Employment request from Chief Taylor for a Police candidate was not pursued and will not be moving forward.

A motion was made by Marske, supported by Sullivan to approve the Board of Review Appointments for Tim Hawkins, Lee Strohl and Ed Gramberg for continuing terms of 2 years. All ayes, motion carried.

A motion was made to approve a contract with Lexipol for grant writing services in support of an application to the FEMA assistance to Firefighter's Grant (AFG) program in the amount of \$2,500.00. Motion by Marske, supported by Sullivan.

All ayes, motion carried.

A motion was made by Dudiak, supported by Rettig to approve the Chikaming Township 2023 Meeting Dates/Closings Calendar.

All ayes, motion carried.

A motion was made by Marske, supported by Sullivan to approve the proposed Berrien County Road Department 2023 road construction projects.

All ayes, motion carried.

A motion to increase Road budget to \$699, 400.00 and increase expenditures to 702,000.00 motion by Rettig, supported by Marske.

All ayes, motion carried.

A resolution for Paws for Humanity for charitable Gaming License was approved by Dudiak, supported by Marske.

By roll call vote: Marske, Sullivan, Bunte, Rettig, Dudiak
Resolution adopted.

A resolution to approve the adoption of the restated rules and regulation of the GRSD sewer Authority was adopted. Motion by Marske, supported by Bunte.

By roll call vote: Bunte, Marske, Sullivan, Dudiak, Rettig.
Resolution adopted.

A motion was made by Marske, supported by Rettig to approve a Professional Services Agreement with Abonmarche for Harbert Community Park to update the design at the park for grants. Not to exceed \$3,000.00.

All ayes, motion carried.

COMMENTS FROM THE PUBLIC: (3-minute limit)

None

ACKNOWLEDGEMENTS:

Happy Holidays to all!

ADJOURNMENT

A motion was made by Rettig, supported by Marske to adjourn the meeting at 8:30 PM.
All ayes, Motion carried.

Meeting Adjourned.

Respectfully Submitted by,

**Paula Dudiak
Chikaming Township Clerk**