

**APPROVED**

**CHIKAMING TOWNSHIP BOARD MEETING  
FEBRUARY 13, 2020**

The February 13, 2020 meeting of the Township Board was called to order at 6:30 PM by Supervisor Bunte, Dudiak, Rettig, Marske and Sullivan present. Also, present Attorney Charles Hilmer, John Gooch, of the Harbor Country News, Francesca Sagala, of the New Buffalo Times, along with several members of the community.

Supervisor Bunte led the Pledge of Allegiance.

The Consent Agenda was given to the board, Marske moved, Sullivan supported to approve the Consent Agenda.  
All ayes, motion carried.

**CORRESPONDENCE:**

The correspondence was presented to the board and placed on file as read.

**PUBLIC COMMENT:**

Dennis Kreps, Bridgman Public Library, updated the public on the events. A Blood Drive will take place Friday, February 14, 2020.

Dan Petersen introduced himself to the board, he is the new Executive Director of the Pokagon fund.

Deborah Hall-Kaylor, Park Board Chair advised the 5 Year plan has now been approved by the DNR, contracts have went out to bid for the 2020 contracted services.

**OLD BUSINESS:**

Union Pier Project Update:

The engineering details are currently at approximately at 90% complete. The February 12, 2020 meeting went well with approximately 70 people in attendance. Kevin Stack presented the entire project with story boards. The sewer project is going to be one of the biggest parts of the project causing closures from mid to end April for four to five weeks. They hope to reopen Red Arrow Highway by memorial Day and continue throughout the next several months.

Chikaming Township has been notified that the Board of Determination supported the maintenance and improvements from the results of the January 16, 2020 Berrien County Drain Commission meeting on the Streed Drain #503 and Union Pier Drain #535. The next steps include the initial studies and engineering of the scope off the projects, followed by a Public Hearing on cost.

**NEW BUSINESS:**

A motion was made by Marske, supported by Dudiak to accept a request to buy back a plot at 75% of the prevailing resident paying price, at Riverside cemetery from Ms. Mary Wilson. The total cost for 1 plot would be \$112.50.

All ayes, motion carried.

A motion was made by Marske, supported by Rettig to approve a recommendation to propose a \$50.00 fee for any Rental Inspection requested by the property owner or management company effective immediately.

All ayes, motion carried.

The annual approval for the 2020 IRS mileage reimbursement rate of .575/mile was approved. Moved by Rettig supported by Marske.

All ayes, motion carried.

A motion was made by Marske, supported by Sullivan to approve budget amendments to the 2019-2020 budget as follows:

Cemetery-Add \$26,000 to 101 276 000 740 000- General Operations - accommodates subcontracting for cemetery services in 2019

Building - Move Plumbing, Electrical, Building Mechanical Inspection costs to Building Services Contract (push of funds). No budget impact.

Assessing - Add \$18,000 to 101 257 000 704 000 - Clerical Wages - accommodates subcontracting for field work with assessor approved in 2019

Park Board - Reduce Grant dollars available in 101 704 000 943 000- Recreation Passport Grant 2018 -from \$11,150 to \$4,790 - error in calculation of amount remaining from 2018-19 budget

Public Safety-Add \$56,000 to New Vehicle Fund to reduce 2 patrol car purchases in 2020-21 to 1 and 1 in current budget.

All ayes, motion carried.

A motion was made by Marske, supported by Sullivan to accept the requests to collect 100% of summer Taxes for River Valley, Berrien RESA, and Lake Michigan College and 50% for New Buffalo Schools.

All ayes, motion carried.

As a member of the Best Practices Committee, all communities support one another's requests for grant submissions via a letter of support. A motion was made by Dudiak, Supported by Rettig to authorized Supervisor Bunte to sign letters of support from St. Joseph Charter Township.

All ayes, motion carried.

A motion to approve a recommendation from Van Thornton, Zoning Administrator, moved by Dudiak, supported by Marske, that a fee of two hundred eighty (\$280.00) dollars for an application for a modification, that **does not change** the nature of the use, to an existing Special Land Use Permit, and that the Board assign a fee of seven hundred fifty (\$750.00) dollars for an application for a modification, that **does change** the nature of the use, to an exiting special use permit.

All ayes, motion carried.

A motion to approve that the Board assign a fee of one hundred fifty (\$150.00) dollars to an application for a minor modification to a site plan review, and a fee of three hundred fifty (\$350.00) dollars for a modification, not deemed "minor" to an approved site plan, moved by Marske, supported by Rettig.

All ayes, motion carried.

A motion to approve the Board assign a fee of two hundred (\$200.00) dollars for an application for a conceptional site plan review by the Planning Commission was moved by Sullivan, supported by Marske.

All ayes, motion carried.

A Resolution was submitted to the Board of Trustees, requesting authorization to complete the sale of the Chikaming Township owned property on Three Oaks Road. Authorizing the Supervisor and the Clerk to sign for the Township.

The resolution was moved by Dudiak, Supported by Marske.

By Roll Call Vote:

Marske

Dudiak

Rettig

Sullivan

Bunte

All ayes, resolution adopted.

A motion was made by Dudiak, supported by Marske to approve a three (3%) increase for the 2020-21 budget for ambulance service provided to Chikaming Township.

All ayes, motion carried.

A Resolution was submitted to address tax payments collected in an amount over/under \$5.00 from Berrien County. The resolution was moved by Marske, Supported by Bunte.

By Roll Call Vote:

Bunte

Dudiak

Rettig

Marske

Sullivan.  
All ayes, resolution adopted.

A motion was made by Marske, supported by Rettig to approve the Master Project Schedule to the county of Berrien for the road projects in Chikaming Township for 2020.  
All ayes, motion carried.

**NO DISCUSSION TOPIC**

**COMMENTS FROM THE PUBLIC:**

Any one that needs assistance paying their pledge for Cherry Beach can contact Susan Phelan at 312-305-0496 or Deborah Hall-Kayler.

**ACKNOWLEDGEMENTS:**

Bill Marske thanked our Public Safety departments for their prompt and efficient manner for handling a fire on his property.

**ADJOURNMENT**

A motion was made to adjourn the meeting at 7:13 P.M., by Bunte, supported by Rettig.  
All ayes, Motion carried.

Meeting Adjourned.

**Respectfully Submitted by,**

**Paula Dudiak  
Chikaming Township Clerk**