



## Chikaming Township Park Board Meeting, Monday, April 23, 2018

### Chikaming Township Park Board Regular Meeting

Monday, April 23, 2018 6:30 p.m.  
Chikaming Township Hall  
13535 Red Arrow Hwy  
Harbert, MI 49115

MINUTES	INDEX to MINUTES
The meeting was called to order at 6:34 p.m.	Call to Order
Members present: Joseph Reed, Janet Schrader, Shelly Taylor, Kathy Sellers, Arthur Anderson, Deborah Hall-Kayler and Jill Underhill were present.	Roll Call
Approval of the meeting's agenda.  <b>Moved by Hall, seconded by Underhill, to approve the meeting agenda.</b>  Motion carried.	<b>AGENDA APPROVED</b>
Motion to approve preceding March meeting minutes.  Underhill asked that on page two, in paragraph one, "has communicated with" be changed to "she will be communicating with."  <b>Moved by Underhill, seconded by Sellers, to approve the minutes of the February regular meeting.</b>  <b>CARRIED</b>	MOTION TO APPROVE MINUTES      <b>MINUTES APPROVED</b>
Sellers reported that \$27,686 was remaining in the 2017 budget at fiscal year end. This does include the portion reserved for matching funds. Sellers added that \$124,550 is in the budget for 2018 with a current balance of \$121,164.64.	<b>Treasurer's Report</b>
Hall shared an email from Josh Hanna, a new property owner adjacent to Miller Beach. Hannah expresses that his property has existing, damaged, signage on it and he is unsure of what to do with it. Schrader answered that signage in the sand is a violation of the law and should be removed.  Joanne Simms wrote to the Park Board informing them that some signage at the Chikaming Park and Preserve is in bad shape.	<b>Correspondence</b>

<p>Schrader informed the board that they received a thank you note and a donation for Cherry Beach from James and Mary Dite.</p>	
<p>Bill Jan came forth to introduce himself as the owner of the Inn at Union Pier. He requested that a plan be put in place to address the issues at Berrien Beach. He expressed concern about erosion to the dune and problems with the drain. He recalled that the drain there used to have a concrete portion that fed water further out to the lake. Underhill responded that the issue will be resolved before Memorial Day.</p> <p>Anne Zulkowski came forth to state that she too feels strongly that the issue with the drain needs to be addressed. She added that an engineer likely needs to review the situation. On another topic, Zulkowski informed the board that she does not feel removing garbage cans from the beaches is a good decision.</p>	<p>Public Comment</p>
<p>David Stevenson introduced himself and his proposal for adult exercise equipment in Harbert Community Park. He expressed that he feels the current park is lacking adult activities and its close proximity to the Senior Center makes it an ideal location for equipment. Stevenson then shared some images of equipment from supplier "Greenfield Outdoor Fitness and Landscape Structure." The cost for the equipment is about \$35,000 and it would require an additional concrete pad roughly 46' x 25'. Other outside sources for the funding are being sought out and the Rotary Club would donate the concrete pad.</p> <p>Underhill requested more information on future maintenance requirements for the equipment. Stevenson responded that maintenance is very minimal.</p> <p>Reed question if a better location could be considered and expressed concern about drainage in the proposed area.</p> <p><b>Moved by Schrader, seconded by Underhill, that David Stevenson be allowed to prepare grant applications for approval by the Township Board to obtain adult exercise equipment from Greenfields Outdoor Fitness to be placed on a Chikaming Township property pending approval by the Township Board with the Park Board making the final determination on location. The approval of the motion does not commit the Park Board or the Township to any funds for this project.</b> <b>CARRIED</b></p> <p>The current Harbert Community Park subcommittee will oversee the project.</p>	<p>Special Presentation</p> <p>MOTION TO APPROVE GRANT APPLICATION PROCESS</p>
<p>Reed expressed that he would like to change leadership roles with Hall due to his busy schedule.</p> <p><b>Moved by Underhill, seconded by Schrader, that Reed become Park Board Vice-Chair and Hall become Park Board Chair effective immediately.</b></p>	

<p style="text-align: right;"><b>CARRIED</b></p> <p><b>Sellers- Aye, Hall- Aye, Anderson- Nay, Reed- Aye, Underhill- Aye, Schrader- Aye, and Taylor- Aye</b></p>	
<p><b>Harbert Beach</b> – Reed reported that the same erosion issue continues and that he would like to see new signage added that keeps kids from jumping off the dunes..</p> <p><b>Cherry Beach</b> – Schrader reported that a major Cherry Beach cleanup will take place on May 2nd.</p> <p><b>Berrien Beach</b> – Underhill had nothing new to report following the earlier discussion.</p> <p><b>Miller Beach</b> – Hall had nothing to report.</p> <p><b>McKinley Beach</b> – Taylor had nothing new to report.</p> <p><b>Townline Beach</b> – Arthur reported that the beach is very dirty. Hall reported that the dead ash tree there was removed.</p> <p><b>Pier St. Beach</b> – Sellers expressed concern with erosion and the stairs. She stated that she does not think anything needs to be done immediately but the situation should be monitored.</p> <p><b>Chikaming Park and Preserve on Warren Woods Rd.</b> –Taylor reported that the gate to the preserve will remain open.</p> <p><b>Harbert Rd. Park and Preserve</b> – Hall had nothing new to report.</p> <p><b>Harbert Community Park</b> – Sellers asked the board revisit the topic of adding more maple trees to shade the equipment at the playground. She will talk to TDK about adding a few more trees there. Underhill proposed that a modern 10 gallon cylinder be purchased for dog waste at the dog park. With shipping, the cost for the ull unit would be \$285.73 including bags.</p> <p><b>Moved by Underhill, seconded by Schrader, that the Park Board purchase a new receptacle for dog waste.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p>Beach/ Park Reports</p>
<p>Hall appointed Underhill and Sellers to a Recycling and Waste Management Committee that will look into other options for waste removal at the parks and beaches.</p> <p>Hall reported students at River Valley will be using recycled Infusco cups to plant something to take home to their parents as an activity following Earth Day.</p> <p>Taylor reported that Todd Taylor has put together a list of things that need to be purchased to improve the Harbert Community Park Baseball Field. Once the field is ready Three oaks will be invited to use the field if there is a need for it.</p> <p><b>Moved by Schrader, seconded by Sellers, that the Cherry Beach Committee, currently under direction from the Park Board, now be under direction from the Township Board.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p>Old Business</p>

Schrader informed the board that a sign has been donated to be placed at Cherry Beach providing more information about it. She asked that the board purchase posts and cover the cost to install the sign.

**Moved by Schrader, seconded by Underhill, that \$150 go toward materials for the posting of a sign at Cherry Beach.**

**CARRIED**

Schrader informed the board that it has been suggested by the septic company managing the port-a-johns at the park properties that another port-a-john be added to better handle traffic.

**Moved by Schrader, seconded by Sellers, that two port-a-johns be placed at Cherry Beach this summer with the second to be added in July at the digression of the septic company.**

**CARRIED**

Underhill reminded the board to use social media to promote park activities.

**Moved by Underhill, seconded by Schrader, that each Park Board member be allowed to boost one event for up to \$25 and the person creating the event gets to do the boost.**

**CARRIED**

Hall introduced the concept of a stewardship role to assist the Park Board in maintaining their properties. She proposed that the part time role pay a salary of \$12/ hr. with main duties being to report park issues to the board, sweep out the pit toilets, maintain supplies, water new trees, and oversee the Cherry Beach gate on weekends and holidays. The role would be noted as Park Board Assistant.

**Moved by Hall,seconded by Underhill, that the Park Board create the role of Park Board Assistant to be filled May 1st to November 1st with duties including but not limited to submitting a monthly report to the Park Board, general overseeing of the Parks and Beaches, and working as a guard at Cherry Beach.**

**CARRIED**

**Moved by Hall, seconded by Schrader, to hire Josh Higgins to fill the role of Park Board Assistant starting on May 1st.**

**CARRIED**

A committee of Hall and Anderson was appointed to further research pit toilet/ port-a-john options for the park properties.

**Moved by Hall, seconded by Schrader, to sponsor Radio Harbor Country again starting in June.**

**CARRIED**

New Business

<p>The board then discussed the possibility of taking on maintenance of two properties currently owned and maintained by the Lakeside Association.</p> <p><b>Moved by Schrader, seconded by Sellers, to accept the Township Board of Trustees' recommendation of the acquisition of two Lakeside parcels, 11-07-8580-0016-00-5 and 11-07-8540-0001-00-9, with the Park Board including them as additional public park and recreation areas. Additionally, the Park Board will engage the Lakeside Association in an agreement to continue the landscape and maintenance program of both parcels.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	
<p>John Gunner Gooch questioned if anyone has been hired to oversee the Cherry Beach project. Schrader responded that the Township will now oversee that process.</p>	Public Comment
<p><b>Moved Underhill, seconded Taylor, to adjourn the meeting at 935 P.M. CARRIED</b></p>	ADJOURNED
<p>MONDAY, April 23, 2018 at 6:30 p.m.</p>	NEXT MEETING
<p>Minutes submitted by Jessica Reed</p>	