



Chikaming Township Park Board Meeting, Monday, February 26, 2018

Chikaming Township Park Board Regular Meeting

Monday, February 26, 2018 6:30 p.m.
Chikaming Township Hall
13535 Red Arrow Hwy
Harbert, MI 49115

MINUTES	INDEX to MINUTES
The meeting was called to order at 6:30 p.m.	Call to Order
Members present: Joseph Reed, Janet Schrader, Shelly Taylor, Arthur Anderson, and Jill Underhill were present. Kathy Sellers and Deborah Hall-Kayler were absent.	Roll Call
Approval of the meeting's agenda. Moved by Underhill, seconded by Anderson, to approve the meeting agenda. Motion carried.	AGENDA APPROVED
Motion to approve preceding January meeting minutes. Moved by Anderson, seconded by Underhill, to approve the minutes of the January regular meeting. CARRIED	MOTION TO APPROVE MINUTES MINUTES APPROVED
Sellers was not present to provide the treasurer's report.	Treasurer's Report
There was no correspondence. It was noted that the New Buffalo Times published an article on February 15th about the property adjacent to Cherry Beach.	Correspondence
Pat Fisher from the Harbor Country Hikers stated that he submitted an application for a placemaking grant to the Realtors Association which would cover the cost of putting a sign at each park. Fisher provided a handout to the park board members that showed some suggested improvements to the parks. Josh Higgins stated that he walked back into the Chikaming Park and Preserve on Warren Woods Rd. and noticed there was some major flooding but the drain still remained clear. He added that there was also some cracked signage at the park. Fran Wersells informed the board that the Berrien Beach drain is a mess.	Public Comment



<p>Moved by Schrader, seconded by Anderson, to move the discussion of the Memorandum of Understanding with Pat Fisher up to follow Public Comment on the agenda.</p> <p>CARRIED</p>	MOTION TO ADJUST THE AGENDA
<p>Reed then read the Memorandum of Understanding into the record. The memorandum included the proposal of a trail and maintenance plan for it at the adjacent property to Cherry Beach.</p> <p>Fisher explained that once the property adjacent to Cherry Beach is obtained, members of the community could be met with to discuss the best outcome for a low income, educational trail.</p> <p>Fisher informed the board that QR codes could be a great update for park signs.</p> <p>Moved by Anderson, seconded by Taylor, that a trail subcommittee be formed.</p> <p>CARRIED</p>	MOTION TO FORM A SUBCOMMITTEE
<p>Reed appointed Anderson to the subcommittee.</p>	
<p>Harbert Beach – Reed reported that erosion continues to be an issue at the beach with several metal “t” posts exposed. Schrader suggested that an ordinance be considered to address this issue since it costs the Park Board money to remove them.</p> <p>Cherry Beach – Schrader had nothing to report.</p> <p>Berrien Beach – Underhill reported that the drain is a mess with much erosion and an accumulation of debris. Schrader stated that the drain has this issue almost every other year and mother nature usually corrects it. The drain itself is a Berrien County drain.</p> <p>Miller Beach – Hall was not present to report.</p> <p>McKinley Beach – Taylor had nothing new to report.</p> <p>Townline Beach – Arthur had nothing to report.</p> <p>Pier St. Beach – Schrader had nothing new to report.</p> <p>Chikaming Park and Preserve on Warren Woods Rd. –Taylor had nothing new to report.</p> <p>Harbert Rd. Park and Preserve – Hall was not present to report.</p> <p>Harbert Community Park – Underhill reported that she found the door to the skate room wide open. Schrader answered that the lock had broke.</p> <p>Moved by Schrader, seconded by Underhill, that the Park Board recommend to the Planning Commission an ordinance that prohibits signage, stakes, and snow fencing in the sand beyond the vegetation on Lake Michigan since it becomes a hazard, liability, and has cost the Park Board money to remove.</p> <p>CARRIED</p>	<p>Beach/ Park Reports</p> <p>MOTION TO RECOMMEND ORDINANCE TO THE PLANNING COMMISSION</p>



<p>Schrader stated that after the last Park Board meeting she met with Hall and John Wagner to discuss the Celebrate Chikaming Event. They discussed the possibility of having 4 different events at the Harbert Rd. Preserve, the Harbert Community Park, the Chikaming Park and Preserve, and Cherry Beach.</p> <p>Schrader suggested a May 12th event at Cherry Beach. She added that Hall is considering an event at the Harbert Rd. Preserve in June. Underhill expressed that she does not understand why the township will not contribute any funding to the event.</p>	Old Business
<p>The closed bids for lawn care and garbage management at the parks were then opened and reviewed.</p> <p>The first bid reviewed was from G-nock Brothers Lawn Care from Three Oaks, MI. Their proposal included lawn care and snow removal for 11 months. The mowing portion of the bid was for \$1,130/ month to mow at a total of \$12,430. The snow removal portion of the bid was \$80/ hr.</p> <p>The second bid reviewed was from TDK Lawn Service based in Three Oaks, MI. The proposal was for 2018 - 2020 and included brush cutting at the Warren Woods Park and Preserve and Harbert Road Park and Preserve. The bid also includes the staining of all decks, cleaning the beach access points, \$45/ park, and storm damage clean-up. The bid totalled \$18,000 per year.</p> <p>The third bid reviewed was from Lake Shore Recycling. The scope of work included an outline with number of garbage bins at each beach access and park totalling 20 for trash and 29 for recycling. Each bin will be picked up weekly and sprayed as needed. Extra pickups will be \$250 if needed on holidays.</p> <p>Schrader questioned what the cost was last year for additional pickups. She could not recall if the fee had been spelled out in the previous agreement.</p> <p>Taylor stated that she thinks TDK's price is fair and his description of work is much more detailed. Anderson stated that he would like more specification on when TDK determines the grass needs to be mowed. Schrader answered that grass grows at different rates and she has always thought TDK does a great job.</p> <p>The board then attempted to call G-nock Brothers to get more information on their proposal without an answer.</p> <p>The board then called TDK Lawn Service to get more details on his proposal. Tom Krieger informed the board that he mows no shorter than 3 inches but that he is open to board preference. Anderson asked when Krieger usually plows. Krieger answered that he plows when the snow is more than 4 inches. Krieger gave permission to amend his bid to include that he is open to guidance on frequency of mowing and</p>	New Business

height of grass. He also allowed the board to add that snow will be plowed when it is greater than 4 inches.

Reed then asked for a vote of who the board members would prefer for the lawn care. Shelly voted TDK, Underhill abstained from the vote, Schrader voted TDK, Anderson voted TDK, and Reed voted TDK.

Moved by Schrader, seconded by Anderson, to accept TDK Lawn Service's bid, as amended by the Park Board.

CARRIED

Underhill abstained from the vote.

Schrader questioned when the current trash contract expires. Based on the proposal it was determined that the contract is up at the end of March. Schrader suggested that the board table the garbage contract discussion until next month.

Moved by Anderson, seconded by Schrader, to table the discussion of waste management bids until the next meeting and that the board write a letter to David Workman requesting clarification of the offer and invite him to the next meeting to discuss the bid and address past concerns as well as amend the proposed contract.

CARRIED

Anderson will write a letter requesting that David Workman be present for the next meeting.

Taylor reported that the ice rink was last open on February 18th for the day and is most likely done for the year. Men's skates in larger sizes were requested and will be sought after for next year.

Schrader informed the board that the Easter egg hunt will take place at the Harbert Community Park on March 24th.

Reed stated that he was made aware that the Park Board's budget will be voted on by the Township at the March 8th meeting. Schrader requested that the Park Board vote on their budget.

Moved by Schrader, seconded by Underhill, that the budget be recommended to the Township Board as prepared by the budget committee at an amount of \$109,500.

CARRIED

Schrader reported that the special meeting to discuss Cherry Beach went very well and was a full house. Taylor requested that on page 3 the spelling of "Muson" be changed to "Mason."

Moved by Underhill, seconded by Schrader, that the minutes from the February 24th Special Meeting regarding Cherry Beach be approved.

CARRIED

Underhill informed the board that the Social Media Committee meetings have been going well and the Facebook page has been live for

MOTION TO ACCEPT LAWN CARE BID

MOTION TO TABLE GARBAGE BID DISCUSSION

MOTION TO APPROVE BUDGET

MOTION TO APPROVE SPECIAL MEETING



<p>2 weeks now. Underhill encouraged everyone to share the page "Chikaming Township Parks, Preserves, & Beaches."</p> <p>The board then discussed the MOU that had been presented by Fisher.</p> <p>Moved by Schrader, seconded by Anderson, that the Park Board recommend the Memorandum of Understanding to the Township Board for consideration and approval as part of the grant process.</p> <p style="text-align: right;">CARRIED</p>	<p>MOTION TO APPROVE SPECIAL MEETING MINUTES</p>
<p>Fran Wersells expressed that she felt the meeting on February 24th was a great example of grassroots government at work.</p> <p>John Gooch suggested that the group that normally perform the prescribed burn be contacted soon.</p>	<p>Public Comment</p>
<p>Moved Underhill, seconded Schrader, to adjourn the meeting at 9:23 P.M. CARRIED</p>	<p>ADJOURNED</p>
<p>MONDAY, March 26, 2018 at 6:30 p.m.</p>	<p>NEXT MEETING</p>
<p>Minutes submitted by Jessica Reed</p>	