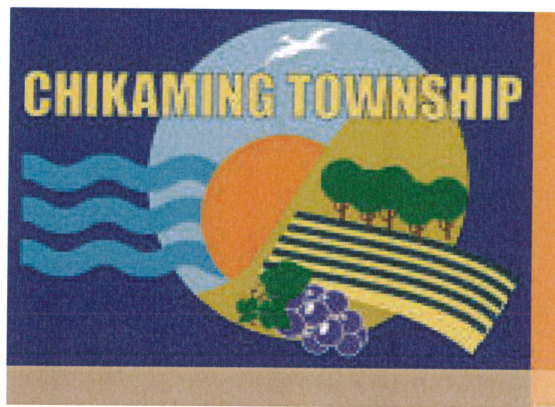


Chikaming Township

Annual Budget

Fiscal Year 2023-2024



APPROVED MARCH 9th, 2023

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Annual Appointments
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Budget Summary by Fund and Cost Center

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Public Safety Fund
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Capital Improvements Program

Year-End Reports:

Police, Fire, Building Departments

CHIKAMING TOWNSHIP LIST OF ANNUAL APPOINTMENTS 2023-2024

Township Attorney – Charles Hilmer

Police Chief – Todd Taylor

Police Lieutenant – Brandon Jones

Fire Chief – Allen Weich

Assistant Fire Chief – Mick Oldenburg

Safety Coordinator – Allen Weich

Code Enforcement Officer – Greg Nelson

Other Fire Department Officers – Lieutenants – Dave Abele, Ryan Sullivan

Captain- Jeff Hischke

Safety Officer - Michael Schuler

Assessor- Toni Swisher

Depositories: Horizon Bank

J.P. Morgan Chase Bank

Fifth Third Bank

United Federal Credit Union

Wells Fargo Bank

Teachers Credit Union

Two signatures will be required on each voucher, one being the Treasurer or Deputy Treasurer and the other being the Clerk or Deputy Clerk.

Official Publication – Harbor Country News

Meeting dates and time as follows;*

Township Board - 6:30 p.m. the 2nd Thursday of the Month

Planning commission - 6:30 p.m. the 1st Wednesday of the month

Utility Board - 2nd Thursday after Township Board Meeting

Public Safety Commission – 1st Thursday of April, July, October at 10.00 a.m.

Zoning Board of Appeals – 1:00 p.m. the 3rd Tuesday of the month

GRSD – 10:00 a.m. the 4th Wednesday of the month

*The meetings will be held on the stated date for the 2023-24 fiscal year, except where noted for holiday rescheduling.

**LIST OF BOARDS/COMMISSIONS
APPOINTMENTS/REAPPOINTMENTS**

Chikaming Township Board of Appeals - Three year terms expire March 31st

Doug Dow	3/31/26
Tom Gold	3/31/24
Liz Rettig	11/19/24
Bob Beemer	3/31/24 (completing term of Paul Rook)
Larry Anderson	3/31/25
Phil Bender	3/31/25 (alternate)
OPEN	3/31/26 (alternate)

Chikaming Township Planning Commission -Three year terms expire March 31st

Andy Brown	3/31/25
Doug Dow	3/31/26
Cam Mammina	3/31/24
John Chipman	3/31/24
Jim Gormley	3/31/25
Bill Marske	11/19/24
Steve Zavodny	3/31/25

Construction Board of Appeals -Two year terms expire March 31st

Chris Brooks, Brooks Architectural	3/31/24
Rob Andrew, Merritt Engineering	3/21/25
Lowell Smith, Dunes Development	3/31/25

Chikaming Township Board of Review - Two year terms expire December 31st, 2024

Lee Strohl
Tim Hawkins
Ed Gramberg

Chikaming Township Public Safety Commission – Three Year Terms expire March 31st

Rich Sullivan	11/19/24
Steve Smith	3/31/24
Brian Kern	3/31/26
Chuck Gurrasic	3/31/25
Greg Bunch	3/31/26

Chikaming Township

Your 2023-2024 Tax Dollars and Revenues at Work



GENERAL FUND
The main administration and
operating fund of the Township

\$1,513,753



**BUILDING
DEPARTMENT
FUND**
Administration
of building and
zoning requests,
permits and
inspections

\$279,330




PUBLIC SAFETY
Expenses for Police, Fire and
First Responder services for
the Township

\$1,420,368



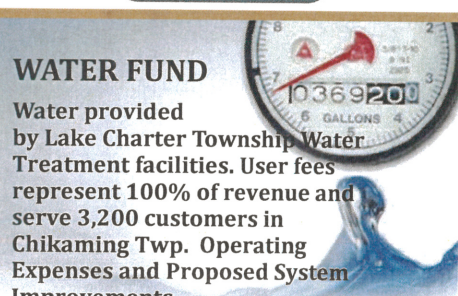
**ROAD
IMPROVEMENT
FUND**
Expenses for
Township road
improvements
and maintenance

\$700,500



SEWER FUND
User fees represent 100%
of revenue and average treatment of
15,342,750 gallons per month through
the Galien River Sanitary District
Operating Expenses and
Proposed System Improvements

\$1,734,580



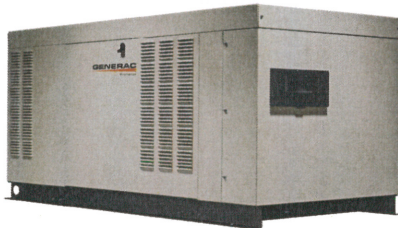
WATER FUND
Water provided
by Lake Charter Township Water
Treatment facilities. User fees
represent 100% of revenue and
serve 3,200 customers in
Chikaming Twp. Operating
Expenses and Proposed System
Improvements

\$2,559,110

Proposed 2023-2024 Capital Improvements



County Road Work
Sawyer Road
Construction from Flynn
Road to Red Arrow
Highway
Warren Woods Road from
Red Arrow Highway to
Three Oaks Road

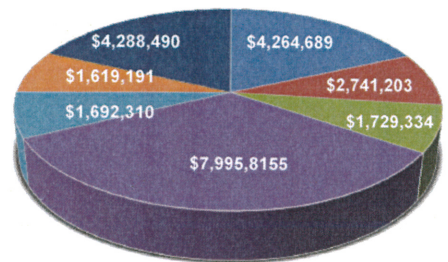


Replacement Generator
for Township Center



Road Improvements for
Flynn Road, Harbert
Road, Cherry Beach Road,
Elm Valley Road

2022 Ad Valorem Taxes Breakdown for Chikaming Township



- Berrien County - \$4,264,689
- Chikaming Township - \$2,741,203
- New Buffalo Schools - \$1,729,334
- River Valley Schools - \$7,995,815
- BRESA - \$1,692,310
- LMCC - \$1,619,191
- State Education - \$4,288,490

Estimated

TaxDollars

\$24,331,032

This shows where your tax dollars are spent and what amount the Township receives from Berrien County for the services we provide.

02/22/2023

BUDGET REPORT FOR CHIKAMING TOWNSHIP
Calculations as of 02/28/2023

DEPARTMENT	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 02/28/23	2023-24 DEPARTMENT REQUESTED BUDGET
ESTIMATED REVENUES				
000.000		1,286,325.00	1,382,482.80	1,513,753.00
TOTAL ESTIMATED REVENUES		1,286,325.00	1,382,482.80	1,513,753.00
APPROPRIATIONS				
000.000		18,100.00	15,432.33	18,100.00
103.000	General Administration	317,613.00	257,377.72	177,337.00
105.000	Capital Expenditures			125,000.00
175.000	Supervisor's Office	116,299.00	94,115.80	123,604.00
215.000	CLERK'S OFFICE	135,772.00	115,609.97	151,444.00
247.000	Board of Review	4,550.00	843.11	3,594.00
253.000	TREASURER'S DEPT	81,663.00	63,598.65	91,239.00
257.000	ASSESSOR'S OFFICE	123,154.00	106,999.45	131,310.00
262.000	Election Department	20,600.00	11,004.10	13,150.00
276.000	CEMETERY	78,575.00	66,071.93	50,375.00
450.000	HIGHWAY LIGHTING	20,000.00	15,315.54	20,000.00
704.000	PARK	239,793.00	202,887.56	172,892.00
805.000	ZONING	104,350.00	86,685.96	99,050.00
900.000	INSURANCE	6,000.00	5,947.50	7,000.00
TOTAL APPROPRIATIONS		1,266,469.00	1,041,889.62	1,184,095.00
NET OF REVENUES/APPROPRIATIONS - FUND 101		19,856.00	340,593.18	329,658.00
BEGINNING FUND BALANCE		1,834,711.88	1,834,711.88	2,175,305.06
ENDING FUND BALANCE		1,854,567.88	2,175,305.06	2,504,963.06
Fund 205 - PUBLIC SAFETY FUND				
ESTIMATED REVENUES				
000.000		1,338,555.00	879,341.62	1,420,368.00
340.000	Fire Department		2,421.00	
TOTAL ESTIMATED REVENUES		1,338,555.00	881,762.62	1,420,368.00
APPROPRIATIONS				
000.000		11,500.00	8,747.50	11,500.00
303.000	First Responder Service	278,272.00	195,666.87	257,845.00
305.000	Police Department	756,554.00	656,135.87	711,799.00
340.000	Fire Department	303,740.00	227,843.44	370,771.00
TOTAL APPROPRIATIONS		1,350,066.00	1,088,393.68	1,351,915.00
NET OF REVENUES/APPROPRIATIONS - FUND 205		(11,511.00)	(206,631.06)	68,453.00
BEGINNING FUND BALANCE		269,473.41	269,473.41	62,842.35
ENDING FUND BALANCE		257,962.41	62,842.35	131,295.35
Fund 216 - ROAD MAINTENANCE				
ESTIMATED REVENUES				
000.000		702,500.00	440,817.83	700,500.00
TOTAL ESTIMATED REVENUES		702,500.00	440,817.83	700,500.00
NET OF REVENUES/APPROPRIATIONS - FUND 216		702,500.00	440,817.83	700,500.00
BEGINNING FUND BALANCE		823,835.68	823,835.68	1,264,653.51
ENDING FUND BALANCE		1,526,335.68	1,264,653.51	1,965,153.51
Fund 249 - BUILDING DEPARTMENT FUND				
ESTIMATED REVENUES				
000.000		431,891.00	448,279.59	279,330.00
TOTAL ESTIMATED REVENUES		431,891.00	448,279.59	279,330.00
APPROPRIATIONS				
000.000		445,191.00	396,721.95	279,330.00
TOTAL APPROPRIATIONS		445,191.00	396,721.95	279,330.00
NET OF REVENUES/APPROPRIATIONS - FUND 249		(13,300.00)	51,557.64	
BEGINNING FUND BALANCE		369,293.67	369,293.67	420,851.31
ENDING FUND BALANCE		355,993.67	420,851.31	420,851.31
Fund 570 - SEWER DEPARTMENT				
ESTIMATED REVENUES				
000.000		1,165,730.00	1,038,657.11	1,734,580.00
TOTAL ESTIMATED REVENUES		1,165,730.00	1,038,657.11	1,734,580.00
APPROPRIATIONS				
000.000		1,165,730.00	932,124.95	1,734,580.00
TOTAL APPROPRIATIONS		1,165,730.00	932,124.95	1,734,580.00
NET OF REVENUES/APPROPRIATIONS - FUND 570			106,532.16	
BEGINNING FUND BALANCE		5,723,492.60	5,723,492.60	5,830,024.76
ENDING FUND BALANCE		5,723,492.60	5,830,024.76	5,830,024.76
Fund 580 - WATER DEPARTMENT				
ESTIMATED REVENUES				
000.000		2,495,110.00	1,742,298.36	2,599,110.00
TOTAL ESTIMATED REVENUES		2,495,110.00	1,742,298.36	2,599,110.00
APPROPRIATIONS				
000.000		2,495,110.00	1,355,896.98	2,599,110.00
TOTAL APPROPRIATIONS		2,495,110.00	1,355,896.98	2,599,110.00
NET OF REVENUES/APPROPRIATIONS - FUND 580			386,401.38	
BEGINNING FUND BALANCE		7,768,776.58	7,768,776.58	8,155,177.96
ENDING FUND BALANCE		7,768,776.58	8,155,177.96	8,155,177.96
ESTIMATED REVENUES - ALL FUNDS		7,420,111.00	5,934,298.31	8,247,641.00
APPROPRIATIONS - ALL FUNDS		6,722,566.00	4,815,027.18	7,149,030.00
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		697,545.00	1,119,271.13	1,098,611.00
BEGINNING FUND BALANCE - ALL FUNDS		16,789,583.82	16,789,583.82	17,908,854.95
ENDING FUND BALANCE - ALL FUNDS		17,487,128.82	17,908,854.95	19,007,465.95

**CHIKAMING TOWNSHIP
GENERAL APPROPRIATIONS ACT
RESOLUTION #03-09-23**

A resolution to establish a general appropriations act for Chikaming Township; to define the powers and duties of the Chikaming Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Chikaming Township resolves:

Section 1: Title

This resolution shall be known as the Chikaming Township General Appropriations Act.

Section 2: Chief Administrative Officer

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

For general law townships: Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing was published in a newspaper of general circulation on February 16th, 2023, and a public hearing on the proposed budget was held on March 9th, 2023.

Section 5: Estimated Revenues

Estimated township general fund revenues for fiscal year 2023-24, including an allocated millage of .9975 mills, including various miscellaneous revenues shall total \$1,513,753.00. Estimated township road maintenance fund revenues for fiscal year 2023-24, including a voter-authorized millage of .9785 mills and miscellaneous revenues, shall total \$700,500.00; estimated public safety fund revenues for fiscal year 2023-24, including a voter authorized millage of 1.8592 mills, and miscellaneous revenues, shall total \$1,420,368.00; estimated building fund revenues for fiscal year 2023-24 shall total \$279,330.00; estimated water fund revenues for fiscal year 2023-24 shall total \$2,599,110.00; estimated sewer fund revenues for fiscal year 2023-24 shall total \$1,734,580.00.

Section 6: Millage Levy

The Chikaming Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to .9975 mills as set forth by the Tax Allocation Board.

Section 7: Estimated Expenditures

Estimated township general fund, road maintenance fund, public safety fund, building fund, water fund and sewer fund expenditures for fiscal year 2023-24 for the various township cost centers are as follows:

See Appendix "A"
Attached Cost Center Budget for 2023-24

Section 8: Adoption of Budget by Reference

The general fund, road maintenance fund, public safety fund, building fund, water fund and sewer fund budgets of Chikaming Township are hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act.

Section 9: Adoption of Budget by Cost Center

The Board of Trustees of Chikaming Township adopts the 2023-24 fiscal year general fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost

center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

Section 10: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

Section 11: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 12: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 13: Violations of This Act

Any obligation incurred, or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in P.A. 621 (1978) and the Chikaming Township personnel manual.

Section 14: Board Adoption

Motion made by _____, seconded by _____ to adopt the foregoing ordinance (resolution).

Upon roll call vote, the following voted aye:

The following voted nay:

The Supervisor declared the motion carried and the resolution duly adopted on the 9th day of March, 2023.

Township Clerk