

**CHIKAMING TOWNSHIP FACILITY USE
CLOSING PROCEDURES AND CHECKLIST**

PLEASE PUT A  NEXT TO COMPLETED TASKS.*

_____ CLEAN ALL TABLES

_____ CLEAN ALL FLOORS AND/OR SURROUNDING GRASSY AREAS

_____ CLEAN THE GRILLS

_____ PICK UP AND DISPOSE OF ANY SURROUNDING GARBAGE AND LITTER

_____ TURN OFF WATER FAUCETS; DO NOT LEAVE ANY WATER DRIPPING

_____ TURN OFF ALL LIGHTS, WHERE APPLICABLE

_____ CLEAN UP AFTER PETS AND DISPOSE OF WASTE PROPERLY

_____ LEAVE PIT TOILETS AND/OR RESTROOMS IN CLEAN CONDITION

PLEASE NOTE: Alcoholic beverages are not allowed in any of Chikaming Township facilities.

Comments and/or suggestions: _____

Printed Name: _____

Address: _____ Phone #: _____

Signature: _____

***COMPLETED AND SIGNED CHECKLIST MUST BE RETURNED TO TOWNSHIP OFFICE TO RETRIEVE DEPOSIT. Failure to complete the above tasks may result in forfeiture of your deposit. You may also be found financially responsible for any damage to Chikaming Township properties.**